

ATI Head Office, A. Bonifacio Drive Port Area, Manila, Philippines 1018 P. O. Box 3021, Manila Philippines Tel. No. (632) 528-6000 Fax No. (632) 527-2467

March 30, 2020

# SECURITIES AND EXCHANGE COMMISSION

Markets & Securities Regulation Department (MSRD) Secretariat Building, PICC Complex Roxas Boulevard, Pasay City

# PHILIPPINE STOCK EXCHANGE

Listings and Disclosure Department 6th Floor, PSE Tower 5th Avenue cor. 28th St. Bonifacio Global City, Taguig City

Attention : Dir. Vicente Graciano P. Felizmenio, Jr. Head, MSRD

> **Ms. Janet Encarnacion** *Head, Disclosure Department*

# Re : Postponement of Annual Stockholders' Meeting

Gentlemen:

The implemented enhanced community quarantine and other measures enforced by the National Government as well as the Company, to contain or prevent the further spread of COVID-19 virus, has limited the mobility of people and business transactions required for the preparation of documents and other submissions for the holding of its Annual Stockholder's Meeting.

in view of the above, the Board, in special meeting held earlier, approved to postpone the Annual Stockholders' Meeting from April 23, 2020 to June 4, 2020. The Board further approved to set a new record date on May 5, 2020. The stock and transfer book will be closed from May 5 to June 4, 2020. The amended Notice is hereto attached as Annex "A". The postponement is in furtherance of the Company's commitment to ensure the protection of the welfare, health and safety of its directors, officers, employees, shareholders and stakeholders from the threat of the COVID-19 virus.

We trust that you will find the foregoing in order.

Truly yours,

RODOLFO G. CORVITE, JR. Corporate Secretary

### ASIAN TERMINALS, INC. ATI Head Office, A. Bonifacio Drive, Port Area, Manila Tel. No. 8528-6000

### AMENDED NOTICE OF ANNUAL MEETING OF STOCKHOLDERS

To the Stockholders of Asian Terminals, Inc.:

Please be advised that in a special Board meeting held on March 30, 2020, the Board unanimously approved the postponement of the Annual Stockholders' Meeting from April 23, 2020 to June 4, 2020, 2:00 p.m., at the Diamond Ballroom, Diamond Hotel, Dr. J. Quintos Street, Manila, Philippines, to consider and take action upon the following matters:

- 1. Call to Order. This officially commences the meeting.
- 2. **Proof of Notice and Quorum.** The Corporate Secretary, will certify that the notice of meeting had been sent to stockholders as of record date and that there is a quorum.
- 3. Approval of the Minutes of the Annual Stockholders' Meeting held on April **25, 2019.** The Minutes record the proceedings of the 2019 annual meeting.
- 4. **Chairman's Address**. The Chairman will address the stockholders and present the highlights of the business operation and performance of the corporation in 2019.
- 5. Election of Directors. The nominees are named in Item 5 of the Information Statement, together with their qualifications and profiles for the election of the stockholders. Pursuant to the by-laws, the directors (including the independent directors) shall be elected annually and shall hold office until the next annual meeting and until his successor shall have been elected and qualified.
- Approval of the Audited Financial Statements for the Year Ended December 31, 2019. The stockholders are asked to approve the 2019 Audited Financial Statements, copy of which to be distributed to stockholders together with the Information Statement.
- 7. **Appointment of Independent Auditors.** The appointment of R.G. Manabat & Co. as the independent auditors for 2020. Approval of the stockholders is sought.
- 8. Approval and Ratification of the Acts of the Board and the Management during the year 2019. The acts of the Board and Management in 2019 were summarized in Item 15 of the distributed Information Statement. Approval and ratification of the stockholders is sought.
- 9. **Other Matters.** Any other relevant matter to the meeting may be raised by the stockholders.
- 10. Adjournment. This is to officially end the meeting.

Registration will start at 1:00pm and will end at exactly 2:00pm. Please bring your valid identification documents (e.g. passport, driver's license, UMID, SSS) to facilitate registration.

All stockholders of record at the close of business on <u>May 5, 2020</u> are entitled to notice and to vote at the annual meeting and at any adjournment thereof. The stock and transfer books of the Company will be closed from <u>May 5 up to June 4, 2020</u>.

If you cannot attend the meeting personally, you may designate a representative by submitting a PROXY instrument in accordance with Section 57 of the Revised Corporation Code to the office of the Corporate Secretary at the address below. Proxies will be validated on **May 29, 2020** at the said address.

Asian Terminals, Inc. Office of the Corporate Secretary ATI Head Office, A.Bonifacio Drive, Port Area, Manila, 1018

Manila, Philippines, March 30, 2020.

020 RODOLFO G. CORVITE, JR. Corporate Secretary